

**Public Service Committee**  
**April 21, 2020**  
**5:30 PM**  
**Zoom Video Meeting**

Members Present: Ed Barlow, James Harrison, Mike Daugherty, Juan Topete

Members Absent: N/A

Staff Present: Tom Short, Mark Peterson, Kailey Williams

Non-Members Present: Jonathan Roberts

At 5:30 p.m. Mr. Topete called the meeting to order.

**Mr. Daugherty moved to approve minutes from last meeting. Motion Carried.**

**New Business:**

**1. Consider and Discuss Carthage Chamber of Commerce Carnival at Fair Acres.**

Discussion centered on a request to use Fair Acres for a carnival operation during Maple Leaf. The carnival contract is with the Carthage Chamber of Commerce. Mr. Peterson noted that with recent years this is where the parking had been located and there were no problems. Mr. Harrison mentioned that in years before the event had good turnouts. No one complained or had issues. The turnouts have been good since inception in 2016. Mr. Short mentioned the choice of having a charge or no charge for the carnival. Mr. Peterson indicated all activities similar to this will be reviewed for cost recovery and fees determined based on facility usage and staff hours used to work set up and breakdown events. As of now, there will be no charge, but in the future, they will need to be a charge.

**Mr. Daugherty made a motion to accept the Carthage Chamber of Commerce Carnival at Fair Acres. Motion Carried.**

**2. Consider and Discuss "Music Under the Maples" at Central Park.**

Discussion on beer garden. Mr. Harrison asked at the last event, if there was a beer garden present. Members could not remember if was or was not present. Mr. Short noted, if there would be a beer garden Carthage Police would need to be present with alcohol present. Members agreed to continue with event as it is well attended and operated.

**Mr. Daugherty made a motion to accept the "Music under the Maples" at Central Park. Motion Carried.**

**3. Consider and Discuss "Sunday in the Park" at Central Park.**

Mr. Peterson mentioned that the races and activities were a big success. The chilly cook off was a nice addition. Mr. Daugherty noted the fantastic attendance for 2019. Mr. Barlow noted that the events have brought in large crowds as well.

**Mr. Harrison made a motion to accept "Sunday in the Park". Motion Carried.**

**4. Consider and Discuss Bids for Memorial Hall Stage Curtain.**

Discussion on the Memorial Hall Stage Curtain. Mr. Peterson noted the curtain needed attention. In addition, Mr. Peterson talked with Melanie Blizzard about the need. The old stage curtain is poor condition and needs replaced.

**Mr. Daugherty made a motion to accept the bid of \$8,070.73 from Associated Theatrical Contractors for the Memorial Hall Stage Curtain. Motion Carried.**

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**5. Consider and Discuss Roller Skating Pavilion Contract with Pam Graff.**

Mr. Peterson discussed meeting with Brian Bradley, Pam Graff and her husband Jason Graff. All toured the facility to see the state of the building and discuss the contract. The meeting evolved around needed repairs to the building. Brian Bradley and Tony Peters had done preliminary assessments and determined needed repairs to handle all would be close to \$15,000. Mr. Barlow, Mr. Harrison, Mr. Topete all had concerns with the structure. Mr. Harrison noted he was worried about the structure with children being inside skating and being present. Mr. Barlow and Mr. Topete agreed with Mr. Harrison saying that the building needed to be up to date with children being inside. Mr. Peterson indicated through the meeting with Pam and Jason that they would be happy to do needed repairs. Mr. Peterson discussed a contract solution with them that would include no rent payments and also that the city not be responsible for maintenance during this contract term. Mr. Peterson noted the main reason for this type of contract is due to the Master Plan analysis of the facility and potential usage. A determination will need to be made on potential use. A maintenance assessment will need to be made to determine all structural issues. The current issue is water that comes in on the north side of the building during storms. The Graff's will address this situation. Mr. Peterson did not think there would be issues related to safety. The Graff have operated successfully and have done a very good job maintaining the facility within contract terms previously. They were on board with this contract through discussions with Mr. Peterson. Mr. Barlow accepted but wanted future discussion with no rent and repairs.

**Mr. Daugherty made a motion to accept the Roller Skating Pavilion Contract. Motion carried.**

**6. Consider and Discuss YMCA Contract for Operation of Municipal Pool.**

Mr. Roberts discussed the YMCA operating the Municipal Pool. Over the past several years of YMCA management, visits have gone up. The YMCA and Mr. Roberts are asking the city for an additional \$5,000 from the previous contract. He indicated this additional request was due to an increase in minimum wage and the longer season. There will be 92 days in this summer season and increase of 10 days from last season. Mr. Harrison said he has been watching the numbers over the past several years and noted he was happy with the outcome. Mr. Barlow said that he thought all was good with people coming out and using the pool after isolation and city order are up. Business will be booming with people wanting to get out and come swimming. Mr. Peterson mentioned that some pool repairs were recently completed, spending close to \$4,800 on a pool pump that needed replaced in anticipation of the pool operation this year. Much discussion centered on the possibility of a delayed opening due to COVID-19 activity. It was determined payment s would be reduced by \$597.82 per day due to COVID-19 potential delays or closure. Contract payments would be set up for \$11,250 in May, \$13,750 in June, and \$15,000 in July and August to complete the total of \$55,000. **Mr. Daugherty made a motion to accept the YMCA Contract for Operation of Municipal Pool. Motion carried.**

**7. Consider and Discuss Bids For Fair Acres Fencing.**

Discussion made on Bids for Fair Acres Fencing. Mr. Peterson mentioned these repairs would be for perimeter fencing as well as backstops at the boy's baseball fields needed due to bowing and

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bending. Wheels and components for the retractable gates around the park will also be repaired in the process. There was only one bid that came in with the fencing from Springfield, MO with the total being \$33,870. The budgeted amount is \$48,000 for repairs. **Mr. Daugherty made a motion to accept the bid of \$33,870 from Anchor Fencing of Springfield, MO for Fair Acres Fencing. Motion Carried.**

#### **Staff Reports:**

Mr. Peterson had technical issues with sound during the Zoom meeting. The committee could not hear his report. He will be emailing a copy of his report to all committee members and Mr. Short.

Mr. Short updated the committee on budget related issues. Mr. Short noted COVID-19 related issues will have significant impact on current fiscal budgets as well as the upcoming 20/21 budget. He noted golf revenues were already below projections prior to the 2 week closure and COVID-19 related issues. Mr. Short noted there will need to be additional transfers from the General Fund to the Golf Fund. There will be impacts to activity and events at the golf course impacting revenue to finish out the year.

**Mr. Topete moved for adjournment.**

**Meeting adjourned at 6:25 p.m.**